GORDON COOPER TECHNOLOGY CENTER
Division of Practical Nursing
ADMISSION POLICY

The program is open to both male and female applicants who possess the physical, intellectual, and emotional qualities needed to become a practical nurse.

ADMISSION REQUIREMENTS

1. Official High School transcript (with GPA noted), or General Education Development Certificate.

2. The TOEFL iBT exam if required for foreign educated and/or applicants for which English is a second language.

3. Official Transcript for Medical Terminology Course (college course or minimum of 45 contact hour course is required). A grade of C or better is required, and the course must have been completed within the past five years preceding the time of application.

4. Copy of current LTC, CNA (Certified Nursing Assistant) certification card

5. Official College/Technology Center transcripts (if applicable)

6. Health related certificates (if applicable) Examples; CMA, EMT, Phlebotomy

7. Brief letter (one paragraph is sufficient) explaining why you are choosing nursing as a career.

8. Validation form for health related work experience (if applicable)

9. Resume’

10. A faculty consultation meeting for qualified applicants.

11. References (3): At least one reference must be completed by a present or past employer.

12. If accepted, American Heart Association Healthcare provider CPR certification, an OSBI background check, a physical examination, verification of all required immunizations and appropriate drug screening.

NOTE: Gordon Cooper reserves the right to designate a certain number of slots in each class for higher education and/or industry specific placement of individuals that meet the required scores.
EVALUATION BY ADMISSION COMMITTEE

The admission committee will determine which of the qualified applicants will be admitted to the Practical Nursing Program based on highest total points received. Selections will be made using the applicant point system attached. Criterion numbers 1-6 will be subtotaled after the deadline date. Applicants will be selected according to the number of points achieved. The applicants with the highest points will be invited for a faculty consultation meeting. The final points will then be added. Candidates with the highest overall points will be accepted into the program.

An OSBI criminal background check will be completed on all applicants accepted into the program prior to clinical placement. A federal fingerprint background check will be required by the Oklahoma Board of Nursing when application for licensure is completed. Students will also be drug tested prior to clinical placement. A portion of the student fees will be utilized to pay the required costs for these requirements. **Clinical partners have the right to deny access to their facilities for students with positive criminal background checks and/or positive drug screens.** Denial to clinical facilities may result in an inability to complete the clinical rotations required for successful completion of the P.N. program.

*Please Note:* Applicants previously enrolled in a full time program at Gordon Cooper must receive a positive recommendation from the instructor to be considered for entry into the P.N. program. Applicants previously dismissed from GCTC for disciplinary reasons and/or those having unpaid fees/tuition etc., may not be eligible for re-admission. **Individuals applying from outside the Gordon Cooper Technology Center District are eligible for consideration for admission only if enough eligible applicants are not available within the district.**

FINANCIAL AID

Financial aid is available to qualified applicants. To inquire about eligibility and apply, contact the Financial Aid Department at Gordon Cooper. Phone number: (405) 273-7493, Ext. 2212.

PRIMARY PROGRAM EXPENSES

| Tuition In District | $3424.00 w/ iPad  
|                     | $2924.00 w/o iPad |
| Tuition Out of District | Double in- district tuition |

THE FOLLOWING ARE APPROXIMATE COSTS

| Miscellaneous Fee (Includes immunization titers, background checks, PPD tests, drug tests, NCLEX preparatory comprehensive testing package, lab supplies, malpractice insurance, graduation fees, licensure fee etc.) | $1,200.00 |
| Graduation Uniform | $60.00 |

*Gordon Cooper Practical Nursing Program selects applicants who show the most potential and aptitude based on the information available.*
NON-DISCRIMINATION STATEMENT:

Gordon Cooper Technology Center, in compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and Title IX of the Education Amendments of 1972, does not discriminate on the basis of race, ethnicity, religion, national origin, age, gender, disability or veteran status in any of its policies, practices, or procedures. These equal opportunity provisions include, but are not limited to admission, employment, financial aid, and student services. Compliance officers may be contacted at the school: One John C. Bruton Blvd., Shawnee, OK 74804 or by phone at 405-273-7493. Compliance officers are: Adult Counselor, Donna Stone (Ext. 2257), Assistant Director of Adult Education Neisha Haskins (Ext. 2216), and Assistant Superintendent Mike Matlock (Ext. 2217).
GORDON COOPER TECHNOLOGY CENTER  
Division of Practical Nursing  
CANDIDATE PREFERENCE POINT RECORD

Applicant Name____________________________ Date of Application_______________

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<tr>
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<th>COMPASS SCORES</th>
<th>TOTAL POINTS</th>
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1. COMPASS ASSESSMENT TEST:  
The test must be taken at Gordon Cooper Technology Center. Test results must be within the past two years prior to application to the P.N. program. For nursing applicants there will be a time limit required. Applicants will be allocated four hours for the entire exam. If applicants retest only on certain components of the test, 1 hour and 20 minutes will be allocated for the individual components.

**Areas evaluated:** Writing, Pre-Algebra, and Reading

Students meeting the **recommended scores** on the COMPASS exam will receive preference points. Recommended scores equate to a twelfth grade level for reading and an eleventh grade level for writing and pre-algebra. Points will be allocated as indicated below for meeting the recommended scores.

<table>
<thead>
<tr>
<th>Reading</th>
<th>Writing</th>
<th>Pre-Algebra</th>
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<tbody>
<tr>
<td>&gt;97 - 5 pts.</td>
<td>&gt;90 - 5 pts.</td>
<td>&gt;90 - 5 pts.</td>
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<tr>
<td>94-96 - 4pts.</td>
<td>80-89 - 4 pts.</td>
<td>80-89 - 4 pts.</td>
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<tr>
<td>91-93 - 3 pts.</td>
<td>74-79 - 3 pts.</td>
<td>65-79 - 3 pts.</td>
</tr>
<tr>
<td>88-90 - 2 pts.</td>
<td>70-73 - 2 pts.</td>
<td>55-64 - 2 pts.</td>
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Applications must meet the following **minimum scores on COMPASS** to be considered for admission.

**MINIMUM COMPASS SCORES:**  
Reading – 70, Writing – 33, Pre-Algebra - 36

**Foreign educated** and/or English as a second language students must provide documentation of the TOEFL iBT exam. Applicants will be administered the primary COMPASS assessment test only after meeting this requirement. An official copy of the scores from the TOEFL iBT exam are required and must be provided to the P.N. program; the applicant will be required to make an appointment with the Program Director for evaluation to ensure the minimum required scores have been met. * Special circumstances will be evaluated by GCTC Administrative Personnel on an individual basis.

2. **Long Term Care Aid Certification** (must be current)  
   Certification Number ________________________________

2 Points

3. **Medical Terminology** (taken within the last five years)
   - [ ] College Course  
   - [ ] Technology Center Course (must be minimum of 45 hr. course)

   1 point Grade of C or higher required (must provide an official copy of the transcript)

4. **College Credit**
   Points will be allocated for health related science courses completed within the last ten years, with a grade of C or higher

   1 point each (Maximum of 2 points)
5. Health Related Certifications
In addition to the required LTCA certification, points will be allocated for current health care certifications requiring a minimum of 50 hours of training; examples: EMT, Paramedic, CMA
1 point each (Maximum of 2 points)

6. Work History in Health Related Field:
Points allocated for work experience in the medical field. Must provide documentation of a minimum of six months experience. Experience to be documented on the “Validation of Work Experience Form” provided in the packet. The form must be completed and returned to our office by the employer. Work experience must be within the last five years and be in a health related field to qualify
1 point: one year or greater experience 0.5 points: ≥ six months but ≤ 1 year experience

SUBTOTAL

7. Positive References: one point each (maximum of 2 points)

8. Consultation with faculty/Questionnaire: (5 points possible)

TOTAL POINTS

Criterion 1-6 will be subtotaled after the deadline date. Applicants will be selected for interview according to number of points achieved. The applicants with the highest points will be invited for an interview. At the conclusion of the interview, points for references and interview will be added to the subtotal, and candidates for the program will be accepted based on highest total points received. The total possible points are twenty-four. Alternates are selected for each class. An alternate will be accepted, in the event that any accepted student withdraws from the program prior to the conclusion of the first week of class or fails to complete all pre-requisite requirements.

In the event of a tie (two applicants receiving the same numerical score), applicants will be accepted according to the following criteria:

- The applicant with the highest points from the assessment test will be accepted first
  If the testing scores are tied:

- The applicant with the most pre-requisite courses completed will be accepted
  If applicants have the same number of pre-requisite courses completed:

- The applicant with the greatest number of additional health-related certifications will be accepted
  If the number of health-related certifications is the same:

- The applicant with the highest number of points from the faculty consultation will be accepted
  If the points from the faculty consultation are the same, the admission committee will make a determination based on the information that is available at the time.

*TOELF iBT minimal scores: Reading-22, Listening-22, Speaking-26, Writing-24